



## Instructions for Volunteer Activity Report Form C-25

As a fraternal benefit society, Woman's Life proudly keeps track of the volunteer service performed by our members. We need this information, in addition to the chapter activity, in order to document the fraternal activities and service provided by our chapters and members. This information is then consolidated, summarized and included in reports to various entities to reflect the combined impressive record of our local chapters and the fraternal benefit system in general.

The C-25 Volunteer Activity Report documents the actions of, and time spent by, our members working on activities in the name of a Woman's Life chapter that are important to them. Documentation of this information serves as a significant factor for our industry to maintain its fraternal tax exemption.

We ask that you provide each member of your chapter with a C-25 to accurately reflect the contributions that they are making to your chapter and local community on behalf of your chapter. After your members provide you with their monthly C-25, please summarize the information and include it on the C-36 Treasurer's Report you file each month. We recommend that you ask each member to complete a C-25 Monthly Volunteer Service Report on a monthly basis. You do not need to send the individual copies of the individual forms to the Home Office, but should maintain the copies with your chapter records. This very simple process makes a substantial impact with our governmental leaders when they are reviewing the fraternal industry.

Thank you to you and your members for all of the hours you volunteer in the name of your Woman's Life chapter. Your fraternal and charitable activities really do make the world a better place!